

# DTE TEXAS – HOTEL RESERVATIONS

## ELECTROGRAPH DISPLAY TECHNOLOGY EXPERIENCE

Training Sessions and Exhibits – March 24, 2009

Hilton DFW Lakes Executive Conference Center

Grapevine, TX

### VENDOR / ATTENDEE - HOTEL INFORMATION FORM

Name:

Company Name:

Company Address:

City:

State:

Zip Code:

Company Phone:

Cell Phone:

Email:

Fax:

Emergency Contact:

Emergency Contact Phone:

Do you prefer to be contacted via: Telephone

Fax

Email

Cell Phone

### ROOM BLOCK WILL CLOSE FRIDAY, FEBRUARY 20th – NO EXCEPTIONS !!!

*If you do not meet the above mentioned deadline date, you will be subject to hotel published rates on the day your reservation is made.*

**(PLEASE NOTE: Exhibitor Check-in & Set-up is 12noon – 3pm on Monday, March 23, 2009 at the Hilton DFW Lakes Executive Conference Center – at the Lobby Level Entrance. All Exhibitors must be "SHOW READY" by 3:00pm the same day!**

### VENDOR / ATTENDEE - HOTEL RESERVATION INFORMATION

Hilton DFW Lakes Executive Conference Center  
1800 Highway 26 East  
Grapevine, TX 76051

Phone: (817) 481-8444 Fax: (817) 481-3160

Check-in: 3:00 pm

Check-out: 12noon

- A pre-negotiated hotel room rate of \$174.00 + 12% hotel tax has been arranged on behalf of Electrograph for the following dates; **March 22, 23 and 24, 2009**. Also included in the hotel room rate is complimentary wired & wireless hi-speed internet access and entrance to the Hilton DFW Lakes Tennis & Sports Club.
- A credit card is required to confirm your reservations.
- Rooms are available on a first come/first serve basis.
- Please note: If you do not return your reservation form by the reservation deadline of **Friday, February 20th**, we cannot guarantee the group rate. You will be subject to the hotel published rate on the day your reservation is made.
- There is a 72 hour cancellation policy or one nights stay + tax will be billed to your card. *The hotel will charge an early departure fee if you change your departure date after you have already checked in. In order to avoid early departure fees please notify the hotel prior to check-in of any change in your planned length of stay.*

Please fill in your payment information as we will be making reservations on your behalf.

Check-in Date:

Check-out Date:

Room Preference: Smoking

Non-Smoking

2-Doubles

King

Name on Card:

Card #:

Expiration Date:

If you have any questions please contact Lisa Loveall at RT Travel & Incentives  
Telephone: (714) 734-7998 // Fax: (714) 734-7995 // Email: [lisa@rttravelincentives.com](mailto:lisa@rttravelincentives.com)

**PLEASE EMAIL TO [Lisa@rttravelincentives.com](mailto:Lisa@rttravelincentives.com) BEFORE – FRIDAY, FEB 20, 2009!**